



MECON LIMITED

(A PSU under Ministry of Steel, Govt. of India)

H.O: Doranda, Ranchi-834002; Phone: 0651-2483000

CIN No.: U74140JH1973GOI001199

Ref. Adv. No:11.73.4.1/2025/Cont/01 dated : 15.05.2025

WALK-IN-INTERVIEW

FOR CONTRACTUAL ENGAGEMENT OF DRIVERS PURELY ON FULL TIME FIXED TENURE (FTFT) CONTRACT BASIS

MECON, A Premier Miniratna, Schedule "A", Govt. of India Enterprise under Ministry of Steel, providing Engineering, Consultancy, Contracting and Project Management Services requires experienced individuals for the position of Driver purely on Full Time Fixed Tenure (FTFT) contract basis. All eligible and interested candidates may appear for **Walk –in –Interview**.

S.No	Particulars	Details	
1	Type of Engagement	Full Time Fixed Tenure (FTFT) on Contract Basis	
2	Name of the post	Driver	
3	Number of Posts	01 (One)	
4	Minimum Educational & Technical Qualification	10th Pass having Valid Driving License (Commercial)	
5	Post Qualification Experience	05 (Five) years	
6	Area of Experience	Minimum 5yrs – in Driving of light/heavy vehicle and have elementary knowledge of motor mechanism to take care of minor breakdown.	
7	Max. Age limit	50 years	
8	Duration of Contractual Engagement	3 years	
9	Application Fee	Rs. 250/- is to be paid through Demand Draft drawn in favour of MECON Limited, payable at Ranchi, to be brought along with the application form while appearing for Walk-in-Interview. SC/ST/PWD/ Ex-servicemen category or internal candidates are exempt from the payment of application fee.	
10	Remuneration per month	Rs. 24,830/- per month	
11	HRA	5% of pay (if Company's residential is not availed).	
12	Dress Allowance	Rs. 500/- per month	
13	Walk-In-Interview Schedule	Date & Reporting Time	To be notified on website
		Place	

CUT OFF DATE: The cutoff date for deciding the age and work experience shall be the date of advertisement i.e. **15/05/2025**.

- SELECTION MODE:** The mode of selection shall be **(Personal Interview including Driving Test) of the eligible shortlisted candidates**. The mode of selection may be changed, if required, at the discretion of Management.
- TRAVELLING ALLOWANCE (TA):** Candidates from outside appearing for Walk-In-Interview for selection shall to be paid Traveling Allowance of III Tier A/C (3A)/ CC by rail / Rs. 7 per Km by road or at actual, whichever is less subject to production of receipt /ticket and / or boarding pass. Rail fare will be regular rail fare (No premium Tatkal/Tatkal).
- DURATION OF CONTRACTUAL ENGAGEMENT:** Duration of contractual engagement shall be as mentioned in the above table. However, the selected candidates shall be issued with Offer of Appointment initially for a period of 1 year, from date of joining, with the option for renewal / extension every subsequent year, based on satisfactory performance for a contract period of **3 years**. The duration of engagement may change as per the discretion of Management.

4. **PLACE OF POSTING:** Candidates may be posted at Delhi /any project / location / office of the Company as per the requirement. Only candidates willing to serve anywhere in India should apply.
5. **REMUNERATION:** As mentioned in the above table.
6. **HOW TO APPLY:**
 - I. Candidates satisfying the conditions of eligibility criteria as mentioned in the above table will be requested to appear for the walk-in-interview as per the schedule mentioned in the website.
 - II. While appearing for walk-in-interview, candidate needs to bring the following documents in **original and 01 (one) set of self attested copy** of those original documents / certificates.
 - a) One copy of dully filled in application form in the prescribed format (which may be downloaded from MECON Website –www.meconlimited.co.in).
 - b) Matriculation / Secondary Board level Certificate /Mark sheet / Municipal birth certificate, in support of age and minimum educational requirement.
 - c) Valid Driving License (Commercial).
 - d) Work Experience Certificate / other documents in support of experience period claimed in the prescribed application form.
 - e) Caste Certificate (if applicable).
 - f) PAN Card, Aadhar card and two-coloured passport size photograph.
 - g) Demand Draft of Rs. 250/- (if applicable).
 - h) Any other documents as deemed fit by the candidate in support of the claim.
7. **GENERAL INFORMATION AND INSTRUCTIONS :**
 - i. Only Indian Nationals are eligible to apply.
 - ii. Before appearing in the walk-in-interview, **candidates are advised to go through the requirements of essential qualification, requisite experience, age etc. and satisfy themselves that they are eligible for the post.**
 - iii. Scrutiny of the application and document verification shall be undertaken on the date of Walk-In-Interview and only eligible candidates shall be allowed to appear for the interview. If any claim made in the application is not found substantiated, the candidature will be cancelled & candidate will not be allowed to appear for the interview & no TA Allowance shall be paid and **decision of MECON shall be final.**
 - iv. Candidate failing to produce the required documents shall not be permitted to appear for the interview and driving test.
 - v. No candidates shall be allowed to appear for interview, who report after scheduled reporting time.
 - vi. Furnishing of wrong / false information / submitting **overwritten & not legible documents** will lead to disqualification of the candidature and MECON will not be responsible for any of the above consequences. If at any stage during the recruitment and selection process or joining or post recruitment, it is found that candidate has furnished wrong / false information or is found ineligible with respect to any of the eligibility parameters, his / her candidature will be rejected and Offer of Appointment, if issued, will be cancelled forthwith. Candidates are therefore advised to verify their eligibility criteria before applying.
 - vii. Applications without fee / less fee shall be rejected.
 - viii. The appointment will be Subject to medical fitness.
 - ix. Mere appearing in Walk-In-Interview and fulfilling the eligibility criteria gives no right to any candidate for claiming employment in MECON.

- x. **Reservations** for SC/ ST/OBC (NCL)/ EWS/ PwD (**Percentage of Disability - 40% or above**) candidates shall be provided as per guidelines of Govt. of India for the purpose.
 - xi. The candidates applying as SC / ST / OBC (NCL) / EWS / Ex-Servicemen or PwD will have to submit copy of valid caste certificate in support of their claim. Meritorious Sportspersons certificate (if applicable).
 - xii. MECON reserves the **right to** raise / curtail the minimum eligibility standards for short listing of the candidates for interview / selection of candidates etc. MECON also reserves the right to fill or not to fill or to partially fill or to increase/decrease any of the above vacancy without assigning any reasons whatsoever.
 - xiii. MECON also reserves the right to cancel the advertisement/selection process / modify / alter the recruitment process, any of the terms and conditions of this advertisement if required, without issuing any further notice or assigning any reason thereof.
 - xiv. Candidates are also advised not to respond to unscrupulous advertisements appearing in any newspaper. For authenticity of any advertisement the candidate may check on MECON's website **www.meconlimited.co.in** only.
 - xv. All correspondences / announcements with respect to above recruitment process shall be done through E-mail / Notices on MECON website **www.meconlimited.co.in** only. Important information regarding recruitment will be available on MECON's website only and as such, candidates are advised to visit the same frequently. Responsibility of receiving, downloading and printing of the Interview Letters, information / communication etc. will be of the candidate. Company will not be responsible for any loss of E-mail sent, due to invalid / wrong Email ID provided by the candidate in prescribed application form or due to any other reason including bounce back of mail by either side. Candidates are advised to retain the same E-mail ID and Mobile number active for at least 1year. No change in E-mail ID & Mobile number as declared in the prescriber application form will be allowed. Queries, if any, candidates may write to E-mail ID: **recruitment@mecon.co.in** or may reach at Contact No. **0651-2483571/2483043/Mob.No. 9262792953** between 10 AM to 05 PM on working days i.e. Monday to Friday (on dates as shall be notified on the website).
 - xvi. The candidates not selected shall not be communicated regarding the status of their candidature. No correspondence will be entertained about the outcome of the application, at any stage.
 - xvii. Canvassing by a candidate in any form shall disqualify his / her candidature.
 - xviii. Any dispute with regard to recruitment against the above advertisement will be settled within the jurisdiction of Ranchi (Jharkhand) only.
 - xix. Any update, corrigendum etc of this advertisement will be posted on our website only. Hence candidates are requested to keep in regular touch with our website **www.meconlimited.co.in**
8. **MECON's DECISION FINAL:** - The decision of Chairman & Managing Director, MECON Limited in all matters relating to eligibility, acceptance or rejection of applications, penalty for false information, mode of selection, conduct of interviews, selection and posting of selected candidates will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

Chief General Manager (HR)
MECON, LIMITED, Vivekananda Path
Doranda -Ranchi-834002, Jharkhand